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भाग I
Part I

केन्द्र-शासित प्रदेश लद्दाख प्रशासन
ADMINISTRATION OF UNION TERRITORY OF LADAKH

OFFICE OF THE ELECTION AUTHORITY, LAHDC, LEH/
DEPUTY COMMISSIONER, LEH-LADAKH

NOTIFICATION

In pursuance to the notification S.O. 26 Dated: 18-09-2020 and in exercise of powers vested in me under rule 39 Sub Section (2, 3 and 4) of the Amendment to the Ladakh Autonomous Hill Development Council (Election) Rules 1995 and by virtue of Election Authority for the Election to 6th LAHDC-Leh, Election, I, Sachin Kumar Vaishya, IAS, Election Authority do hereby notify the following:

1. **Procedure for voting through postal ballot by Absentee voters in the category of Home Quarantine and Home isolation (AVHQ & AVHI)**
 - 1.1 This category would include Absentee Voter' under Home Quarantine (AVHQ) and Absentee Voters under Home Isolation (AVHI).
 - 1.2 The Electors mentioned under above category shall be given postal ballot for the purpose of recording of votes.
 - 1.3 After list of absentee voters, voting through postal ballot paper is finalized, entry 'PB' shall be entered in the marked copy of the electoral roll against the names of such electors.

2. Form and Design of Postal Ballot Paper

- 2.1 The postal ballot paper for Absentee Voters shall be of the same format and language as the postal ballot paper prescribed in the rules.
- 2.2 In the case of AVHQ and AVHI, the Election Authority has specified that the issuing of postal ballot paper and returning of the same after casting vote shall be in the following manner:
 - i. Surveillance officers for COVID-19 (as notified by Chairman, DDMA, Leh) in their respective area with District Sheep Husbandry Officer, Leh as Nodal Officer shall perform the function of poll officers for this purpose.
 - ii. The poll officers shall go to the electors in this category at the address mentioned in their application in Form 13A for facilitating their voting by postal ballot paper.
 - iii. The list of AVHQs and AVHIs shall be divided for distribution among the different teams of Poll Officers in such manner that each team gets a list of persons in geographically compact area.
 - iv. It shall be the responsibility of each team of poll officers to
 - (a) Issue Postal ballot to each of the Absentee voters assigned to it,
 - (b) brief the elector about the procedure to be followed for voting through Postal ballot,
 - (c) Make sure that the elector votes without anyone influencing his/her choice, and ensuring the secrecy of voting, all activities at the address of the elector concerned. However, if any elector is not able to cast vote by himself due to blindness or physical infirmity, he/she shall be allowed to take the assistance of any adult person for casting vote.
 - v. Identity of the elector shall be verified before issuing postal ballot paper. Name of elector and the document produced for identification shall also be entered in a register to be maintained for the purpose, and signature of the elector obtained therein. Further, a tick mark shall be placed against the name of the elector in the list of AVHQ and AVHI to indicate that the person has voted. The counterfoil with the serial number and part number of elector duly filled up shall be got detached and kept in safe custody by the team.
 - vi. Poll officer is authorized to attest the declaration in Form 13A-II in the case of AVHQ and AVHI. While attesting the declaration, the poll officer shall write his full name and also the designation "poll officer".
 - vii. The electors should be briefed about the procedure for voting and formalities to be observed on their part. They should be clearly briefed on the following points:
 - a) Matching the declaration in form 13A-II and getting it attested by the poll officer himself.
 - b) Entering these serial number of postal ballot paper, both on Form 26 and on the smaller envelope (Form 25),
 - viii. Manner of marking vote i.e. by placing either cross mark or tick mark against the name of the candidate of choice, Folding and placing the marked ballot in the smaller envelope and closing the envelope, (e) Placing the declaration in Form 13A, duly filled up, signed and attested along with closed envelope (25 & 26) containing the marked ballot paper Inside the larger envelope (Form 26), Closing the larger envelope and handing over the same to the poll officer. After vote is cast on postal ballot and the envelope in form 26 is ready, the team of Poll Officers will collect the same back. The electors would have been already intimated about the date and approximate time of visit of poll officers for facilitating postal voting by them
- 2.3 Police Security cover wherever necessary shall be provided to the poll officers during their field visit in this regard. It shall be ensured that the secrecy of vote is not violated while carrying out the videography exercise.

3. Deposit of envelopes containing marked ballot voters and counterfoils:

- 3.1 At the end of each day of visit by the Poll Officers to the address of AVHQ and AVHI electors, the envelopes in Form 25 & 26 containing postal ballot papers etc. and the counterfoils of ballot papers containing the signature of the electors and other particulars, shall be collected by the Poll Officer designated for postal voting by the absentee voters. The RO/ARO shall make arrangements to have the same delivered to office of the headquarters of the Election Authority for keeping them in safe custody. The RO/ARO shall maintain the record indicating the number of ballots sent on each day. The forms at Annexure "1" & "2" shall be duly filled and submitted to the Election Authority.

[No:Elec-VI(C)LAHDC, Leh, 2020(703)II]

[Date: 21.09.2020]

(Sachin Kumar Vaishya) IAS
Election Authority for
Elections to the 6th LAHDC, Leh

Annexure-1

List of AVHQ and AVHI voters entitled to vote through postal ballot

Name of Election: 6th LAHDC, Leh

Name of Constituency/Venue: _____

Name and No. of Polling Station: _____

Sr. No.	Name of Elector	Part Number	Sl. Number in the Part	EPIC Number

Signature of Polling Officer: _____

Name: _____

Date:

Annexure-2List of AVHQ and AVHI voters issued with PBName of Election: 6th LAHDC, Leh

Name of Constituency/Polling Station: _____

Name and No. of Polling Station: _____

Sr. No.	Name of Elector	List of AVHQ and AVHI voters	Document produced for identification	Date on which voted	Signature of elector

Signature of Polling Officer: _____

Name: _____

Date:

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